



# GRENDON UNDERWOOD PARISH COUNCIL

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## MINUTES of a GENERAL PARISH COUNCIL MEETING held on 26<sup>th</sup> July 2022 at 19.30

DRFAT Issue date – 29<sup>th</sup> July 2022

B. Martindale - Acting Parish Clerk

**Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions attending** (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments; suggest future agenda items etc. Items requiring decisions must be deferred for inclusion in the next agenda.

**2207.01 Attendance and apologies:** To receive and accept any apologies.  
**Attending;** Cllrs Moloney (Chairman), Benfield, Jackman, Fealey, Scanlon, Clerk  
**Apologies;** Cllrs Harris, Macpherson.  
**Absences;**

No members of the public attended.

**2207.02 Members Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. Cllr Scanlon is Chair of the Springhill Residents Group. **Minute-** none declared.

**2207.03 Approval of Minutes;** To agree and sign the minutes of the General Parish Council Meeting of Grendon Underwood Parish Council held on 26<sup>th</sup> June 2022 as a true & accurate record. Draft Minutes had been circulated prior to the meeting to allow them to be taken as read. No amendments from the drafts had been requested by the cut-off date. **Minute-** so approved.

**2207.04 Statutory.** Nothing arising. **Minute-** noted.

**2207.05 Finance & Accounts.**

i) Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting. **Minute-** payments noted.

ii) To review S106 account. Remaining S106 monies have been authorised by County for the PlayPark against the Proludic invoice as submitted. County confirm they need confirmation of a paid final invoice and a snag-free post-installation report to release funds in total. They have committed to a two-week turnaround from confirmation to release. A VAT reclaim is submitted against the unpaid invoice. Whilst noting the S106 monies used for the PlayPark had been derived from some 5 separate developments throughout the parish, Cllr Jackman requested Council, its heirs and successors, be mindful as to how a future, location specific, qualifying project could be funded from earmarked reserves. **Minute-** noted.

iii) To review Grants – Incoming. The following applications are in progress:

H&WCB – £13000 contribution to toddler park is formally confirmed, pending completion. County will pay into GUPC account against a GU invoice on County against County PO no. 6590064534.

MVAS equipment. From a total requirement of 6 units, two are under review at County from HS2 RSF (church crossing) & four Truvelo from H&WCB at £1648 each (50% discount), representing a GUPC contribution of £6592.

HS2 Community Fund – £3300 contribution to playpark is authorised. – received, Council noted with thanks. CLOSED.

All-weather Track- Cllr Moloney to develop potential funding source. – Cllrs Jackman, Benfield & Scanlon objected as would represent major outlay with minimal community use, disruption to current users, long-term maintenance overhead. Agreed to further explore cost/ community benefit ratio once lease is in place.

iv) To review Grants – Outgoing- one long term active in favour of the SRG. Invoice pending. **Minute-** noted.

**2207.06 Planning;** to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol.

22/01758/APP – Rickyard Grove. Timber cabin, 29 July 22. To confirm 3 no objection responses. NO OBJECTION (with reservations raised by Cllr Fealey).

22/01899/APP, 13 July 22, HMP Grendon, new house blocks & associated and 22/01900/ALB, 13 July 22, HMP Grendon, Listed Building Consent. – following a strategy meeting with Edgcott, GUPC & Edgcott PC have submitted separate objections to the Planning Portal. Springhill residents directly adjacent to the development have been notified individually. No objections arising.

TBA, Mega Prison Notice of Appeal. – strategy to be developed on receipt of the Appeal.

**2207.07 Environment.** To report any issues in respect of:

a Highways under Highways Act 1980, ss43, 50 (inc footpaths). long standing safety concerns over state of footpath right along MainStreet remains problematic. A resident to contact FixMyStreet on Bucks web site, as it is their remit, and keep Council appraised. **Minute-** Cllr Scanlon to monitor.

b Footpath Lighting under Parish Councils Act 1957, s.3. Crime Prevention- to report outages. **Minute-** none reported.

c Verges & Hedges; **Minute-** none reported.

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**2207.08 Communications & Reports.**

**1. with Parish**

- i) **Springhill Residents Association.** Cllr Scanlon to report. **Minute-** long-term plan to be developed at next SRG meeting.
- ii) **Speeding;** Cllr Harris to report. He has completed the project plan in collaboration with Edgcott who have expressed their preference to act independently. The Clerk met with Highways on site on 6<sup>th</sup> July and identified optimal positioning of the church crossing units and that there were several options to use current poles along Main Street, for mandatory rotation of mobile units, legally and conforming with Highways requirements. Sinking the sockets for the church crossing units will be scheduled without delay & poles can be requested. **Minute-** pending due to absence.
- iii) **Dog fouling on playground;** there is a Dog Fouling Order in place for the field. Signage and other measures to be explored. Collaboration with school for signage e.g., children could make. Cllr Harris to report. **Minute-** Fouling notice to be posted to web site & social media. No further need for signs on site.
- iv) To recognise prison campaign contribution – Cllr Jackman to report on key milestone plan. **Minute-** ready for delivery on 29<sup>th</sup> July. Cllr Fealey to propose wording for brass plaque.
- v) Request to extend footpath on A41 at Kingswood. – further to attending last meeting, a resident has contacted Cllr Jackman requesting support for a footpath along a stretch of the A41 at Kingswood. **Minute-** Cllr Benfield confirmed in Ludgershall parish so whilst GUPC supportive, has no influence in that parish. Cllr Jackman to advise resident.
- vi) WI oak tree – Cllr Benfield to move. **Minute-** fully funded by WI, agreed location could be in overspill graveyard.

**2. with Unitary Authority & other Statutory Bodies**

- i. **BC –** reclaim waste land at Main Street/ Broadway/ Edgcott Road junction, pending advice from County. Further to a County site visit in February 22 & recent follow up by Cllr Macpherson, Highways confirm they have started again on this after loss of previous personnel. **Minute-** to be advised by County
- ii. **BC - Haddenham & Waddesdon Community Board.** Benches status to be advised. **Minute-** Clerk has notification from County, no timing, no numbers.

**3. with Stakeholders**

- i. **Community Police Team.** **Minute-** nothing arising.
- ii. **Village Hall;** to receive a report; The Chairman agreed to liaise with David Hedgecox, Chair of VH, regarding car parking improvements. **Minute-** VH Chair welcomes any support. Report received. Committee dates established for year; research into online calendar system for booking enquiries and other features including invoicing administration on-going; considering grant funding for solar panels and car park; finances are sound.
- iii. **Saye & Sele;** to receive a report. Status of lease for field. The GUPC draft lease proposal was submitted on 13<sup>th</sup> July for S&S meeting scheduled 18<sup>th</sup> July. Council representation on S&S Committee, to replace P. Avery, leaving area. **Minute-** Cllr Jackman reported on discussions on lease at last meeting. GUPC draft submission generally acceptable and in person meeting to be convened to finalise wording. Cllr Jackman to approach two contenders to replace Mr Avery.
- iv. **School** to review collaborations. **Minute-** nothing arising.
- v. **HMP Grendon Prison** to review collaborations. Awaiting Outwork Programme status. **Minute-** tentative schedule for 1<sup>st</sup> August.
- vi. **EfW** next meeting postponed. **Minute-** pending meeting timing.

**4. with Infrastructure.** Nothing to report.

**5. with Suppliers.** nothing to report.

**2207.09 Amenities;**

- a. Playground: safety inspection to be combined with PlayPark inspection. It was agreed to buy an inner bin to replace the rotten one in the playground waste bin. Also agreed to order a new bin for the MUGA. Resident request for more benches, picnic sets. **Minute-** Cllr Benfield authorised to action minor repairs to the zip-wire. Clerk authorised to source bins. No more benches or picnic sets required.
- b. PlayPark: following at on-site meeting with Proludic Project Manager, 28<sup>th</sup> June, start date estimated early Sept 22 for completion by end Sept 22. The village hall has agreed an area of the car park could be used for spoil, raw materials and a portaloo, subject to safety concerns and making good any damage to the pathway by plant. A key for the gate will be provided as necessary. The colour of the swing is red. Payment schedule to be developed as necessary. Signage is included in the Proludic quote and HS2 have agreed to buy two more as necessary. Invoice received holding quote prices and submitted for VAT reclaim. **Minute-** in progress, awaiting equipment.
- c. Notice Boards. Blackboard notice board. Prison Outwork team advised finished but installation delayed. To be advised. **Minute-** tentative start on 1<sup>st</sup> August.
- d. Benches – clerk to get status. **Minute-** no progress.
- e. Defibrillator status: Cllr Benfield to supply information required to register. **Minute-** pending.
- f. Bus Shelter (graffiti) – noted difficulty in cleaning; agreed to leave pending County/Police activity.

**2207.10 Personnel - Confidential Information;** The Parish Council will make a Resolution to exclude the public

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from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-** nothing arising.

**2207.11 Open forum for Members** (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** Cllr Moloney to recognise volunteer work on upkeep of verges. Cllr Fealey to organise repeat of the litter picking day. Cllr Benfield to propose uses for surplus funding from the Jubilee.

**2207.12 To confirm the date of the next meeting;** To agree the date, time & venue on 27<sup>th</sup> September 2022 at 19.30 in GUVH. **Minute-** so agreed.

The Chairman thanked all present and closed the meeting at 20.40.

BANK TRANS		GRENDON UNDERWOOD PARISH COUNCIL	JULY	2022
Date	Type	Transaction Description	Debit	Credit
01/07/2022	FPI	EKFB JV PlayPark contribution		£ 3,300.00
01/07/2022	SO	MARION RYLEY ProfServ	£ 10.00	
04/07/2022	FPO	CEEJAY RADFORD LW GARDENING 0218	£ 680.00	
04/07/2022	FPO	HMRC - ACCOUNTS	£ 67.60	
04/07/2022	FPO	CLERK JUNE 2022 SALARY	£ 270.40	
20/07/2022	DD	BUCKS COUNCIL RECEWASTE	£ 31.32	
21/07/2022	DD	SOUTHERN ELECTRIC 095668551	£ 88.74	
29/07/2022	FPO	HMRC - ACCOUNTS	£ 67.60	
29/07/2022	FPO	CEEJAY RADFORD LW GARDENING 0242	£ 680.00	
29/07/2022	FPO	CLERK JULY 2022 SALARY	£ 270.40	

Signed as a true & accurate record: .....

**Cllr K. Moloney, Chairman.**

dated: .....